



# BOARD MEETING AGENDA

**JULY 18, 2022**

08:00 PM - Middle School Auditorium

---

## 1. Opening Meeting

- 1.a. Call to Order - President Bill Swanson
- 1.b. Pledge to the Flag
- 1.c. Addition to the Agenda

We are adding a New Business - Action Item number 11h to tonight's agenda for the Wrestling Team's participation at Kutztown University for Summer Wrestling Camp July 24 - 27.

## 2. Student/Staff Recognition and Board Reports

## 3. Reading of Correspondence

## 4. Recognition of Visitors

## 5. Public Comment Period

## 6. Approval of Minutes

- 6.a. Regular Board Meeting and Committee of the Whole Meeting Minutes for June 20, 2022

## 7. Financial Reports

### 7.a. Payment of Bills

#### General Fund

Procurement Card	\$	8,783.27
Checks/ACH/Wires	\$	3,733,530.64
Capital Projects Reserve Fund	\$	427,940.05
Cafeteria Fund	\$	154,658.88
Student Activities	\$	<u>64,690.72</u>
<b>Total</b>	<b>\$</b>	<b>4,389,603.56</b>

Motion to approve the Payment of Bills as presented.

**7.b. Treasurer's Fund Report**

General Fund	\$	15,570,256.83
Capital Project Reserve Fund	\$	9,674,871.95
Cafeteria Fund	\$	836,472.18
Student Activities	\$	<u>257,767.97</u>
<b>Total</b>	<b>\$</b>	<b>26,339,368.93</b>

Motion to approve the Treasurer's Fund Report as presented.

**7.c. YTD General Fund Report and YTD Taxes**

The administration prepared the YTD General Fund Report and the YTD Taxes for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax Summary shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-To-Date General Fund and Tax Reports as submitted.

**8. Old Business**

**9. New Business**

**10. Personnel Items - Actions Items**

**10.a. Resignations:**

Administration received a resignation from a Teaching position:

- Sean Stevenson has provided a letter of resignation from his position as High School Social Studies Teacher effective immediately.

Mrs. Stacy Lehman, Human Resources Coordinator, received a resignation from an Extra Duty position:

- Elise Nobile has provided a letter of resignation from her position as High School Musical Director effective immediately.

Ms. Cheri Frank, Director of Custodial Services, received a Custodial resignation:

- Randy Coldsmith has provided a letter of resignation from his position as High School Custodian effective June 10, 2022.

Mr. Joseph Sinkovich, Athletic Director, received a Coaching resignation:

- Deven Whitfield has provided a letter of resignation from his position as Basketball Coach for JV Boys effective immediately.

The administration recommends the Board of School Directors approve the resignations as presented.

#### **10.b. Recommended Coaches**

Mr. Scott Penner, Director of Athletics and Student Activities, is recommending the following individuals for 2022-2023 coaching positions:

- Joshua Beck for the position of High School Head Track & Field Coach
- Maria Boyd for the position of High School Head Bocce Coach
- Michelle Paris for the position of High School Assistant Bocce Coach
- Bailey Lehman for the position of High School Field Hockey Assistant Coach
- Naomi Warner for the position of High School Field Hockey Assistant Coach
- Megan Eckenrode for the position of Middle School Field Hockey Head Coach
- Brooke Roberts for the position of Middle School Field Hockey Assistant Coach

The administration recommends the Board of School Directors approve the coaches for 2022-2023 as presented.

#### **10.c. Recommended Approval for New and Updated Curriculum**

Mrs. Nicole Donato, Director of Curriculum and Instruction, is recommending new and updated curriculum for the 2022-2023 school year:

- Grade 6 Genius Hour (New)
- College Prep Writing (New)
- K-8 Math (Updated)
- Middle School Band (Updated)
- Middle School Choir (Updated)
- High School Concert Band (Updated)
- High School Choir (Updated)
- AP Music Theory (Updated)

The administration recommends the Board of School Directors approve the new and updated curriculum as presented.

## 11. New Business - Actions Items

### 11.a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Lisa Bahmueller	\$3,360.00
Tara Barnard	\$1,545.00
Lindsey Dix	\$3,756.00
Jessica Maser	\$1,680.00
Amanda Webber	\$1,404.00

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Educational Association and the Big Spring School District.

### 11.b. Emergency Instructional Time Template for the 2022-2023 School Year

The Pennsylvania Department of Education is continuing to grant school districts flexibility with instructional time and the way in which the district meets instructional time requirements under Section 520.1 of the Pennsylvania School Code. Section 520.1 of the School Code provides flexibility to meet minimum instructional time requirements in the event of a COVID-19 emergency during the upcoming school year. Dr. Kevin C. Roberts, Jr., Superintendent of Schools, would like to recommend an Emergency Instructional Time Template for the 2022-2023 school year. The Board is required to approve the Emergency Instructional Time Template to submit to the Pennsylvania Department of Education and ensure a minimum of 180 days of instruction with a minimum of 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level through a combination of face-to-face and remote instruction.

The administration recommends the Board of School Directors approve the Emergency Instructional Time Template for the 2022-2023 School Year as presented.

### 11.c. Recommended Approval of Capital Project Payments

The following invoices are for payment within the Capital Project Fund.

- Interactive TV Panel Project - A/V Solutions Invoice #7287 for \$965.45
- Interactive TV Panel Project - Visual Sound Invoice #222104D1 and 227668D1 for a total of \$341,667
- Interactive TV Panel Project - Lobar, Inc. - Pay App #2 for 55,543.59

The administration recommends the Board of Directors approve the invoices to be paid from the Capital Reserve Project Fund.

#### **11.d. Recommended Approval of Cross Safe to provide Traffic Detail**

The District's current traffic detail provider has had a difficult time filling positions and does not have the traffic detail expertise. The District released a Request for Proposal in order to get pricing for traffic detail. The District reached out to six contractors based on recommendations from school districts across Pennsylvania.

The administration is recommending the Board of School District approve Cross Safe as the District's contractor for traffic detail during the 2022-2023 school year.

#### **11.e. Agreements for 2022 - 2023**

Mr. William Gillet, Director of Student Services, has reviewed the summary letter and agreement with **Diakon Youth Services** which is a secondary contract for students placed in the Capital Area Intermediate Centerpoint Program which provides mental health services.

The proposed 2022-2023 **Head Start and Pre-K Counts Agreement** has been reviewed by Mr. William August, Assistant Superintendent, The Head Start and Pre-K Counts programs are located at Newville Elementary School and services are provided by Shippensburg University which consists of approximately 36 students enrolled in the classes with the school day running from 9:00 a.m. until 2:30 p.m., Monday - Friday.

Mr. Tim Drawbaugh, Director of Maintenance, has reviewed the **Turner Safety Inspection** proposal. The District is required to annually inspect the bleachers.

Dr. Abigail Leonard, Supervisor of Ancillary Services, has reviewed the **Shippensburg University Growing Edges Agreement** which provides counseling interns to provide counseling to students, families, and surrounding community members through a supervised counseling internship program.

The administration recommends the Board of School Directors approve the 2022-2023 agreements as presented.

#### **11.f. Recommendation for Athletic Booster Fundraisers**

Mr. Scott Penner, Director of Athletics and Student Activities, is requesting permission to conduct fundraisers to benefit the Athletic Boosters during the 2022-2023 school year:

- Cash Raffle for Fall Sports (selling tickets August - October with a drawing in October)
- Bingo for Winter/Spring Sports in March

The administration recommends the Board of School Directors approve the fundraisers as presented.

### 11.g. Tuition Exemption Waivers for 2022 - 2023

The current Collective Bargaining Agreement provides non-resident teachers and employees the opportunity to choose to send their children to the Big Spring School District free of tuition. Based on Article 9.08 Non-Resident Student Tuition, the administration recommends granting tuition exemption to the following students for the 2022-2023 school year:

<b><u>Last Name</u></b>	<b><u>First Name</u></b>	<b><u>Grade</u></b>	<b><u>22-23 Building Assignment</u></b>
Barrick	Hudson	K	Mount Rock Elementary School
Beck	Levi	7	Big Spring Middle School
Best	Arabella	2	Mount Rock Elementary School
Best	Christian	7	Big Spring Middle School
Best	Colton	5	Mount Rock Elementary School
Best	Jaden	10	Big Spring High School
Brackbill	Liam	K	Oak Flat Elementary School
Bukousky	Meila	1	Mount Rock Elementary School
Hall	Carter	12	Big Spring High School
Hall	Grant	10	Big Spring High School
Hockenberry	Samuel	4	Oak Flat Elementary School
Kilian	Blaise	2	Newville Elementary School
Oldham	Lucas	2	Mount Rock Elementary School
Ryan	Clara	8	Big Spring Middle School
Ryan	Gwyneth	11	Big Spring High School
Sallie	Aidan	10	Big Spring High School
Sallie	Landon	7	Big Spring Middle School
Sallie	Parker	2	Mount Rock Elementary School
Schenk	Stella	3	Newville Elementary School
Sheller	Brandon	9	Big Spring High School
Stanton	Andrew	3	Mount Rock Elementary School
Stanton	James	6	Big Spring Middle School
Stanton	Thomas	3	Mount Rock Elementary School
Weller	Jay	1	Oak Flat Elementary School
Weller	Jordyn	5	Oak Flat Elementary School
Weller	Ryan	3	Oak Flat Elementary School
Wiser	Dawson	2	Newville Elementary School
Wiser	Tenley	K	Newville Elementary School

The administration recommends the Board of School Directors approve the tuition exemption waivers as presented.

### **11.h. Recommended Approval for Summer 2022 Wrestling Camp**

Mr. Scott Penner, Director of Athletics and Student Activities, received a request from Nate Gutshall, Wrestling Coach, for the Wrestling Team and Coaches to attend camp at Kutztown University from July 24 - July 27, 2022.

The administration recommends the Board of School Directors approve the request for the wrestling team to attend the summer 2022 wrestling camp as presented.

## **12. New Business - Information Item**

### **12.a. Aide Position through ESS the District's Contracted Service Provider**

Dr. Abigail Leonard, Supervisor of Ancillary Services, recommends the individual listed below for a contracted staffing position:

- Michelle (Shelly) Peiffer - full-time Principal's Discretion Aide at Newville Elementary School effective August 19, 2022.

### **12.b. Proposed Adoption of Updated Curriculum**

Mrs. Nicole Donato, Director of Curriculum and Instruction, is recommending updated high school curriculum which is available in the Curriculum Center for review by the Board of School Directors. The administration will present the curriculum for Board approval at the August 8, 2022 Board meeting:

#### **High School:**

AP Chemistry  
Design and Innovation Workshop  
Exploring Presentations  
Introduction to Forensics  
Introduction to Music Theory  
Music in Film  
Music Tech Lab I  
Piano Lab  
Retail Management  
Small Animal Science  
Structural Engineering  
Supervised Ag Experience  
Sustainable Engineering  
Welding  
Wood Production

### **13. Discussion Item**

### **14. Board Reports**

- 14.a. District Improvement Committee - Mr. Fisher and Ms. Webster**
- 14.b. Athletic Committee - Mr. Deihl, Mr. Fisher, Mr. Myers, and Mr. Wardle**
- 14.c. Cumberland Perry Area Career and Technical Center - Mr. Piper and Mr. Wardle**
- 14.d. Building and Property Committee - Mr. Over, Mr. Piper, Mr. Roush, and Mr. Wardle**
- 14.e. Finance Committee - Mr. Deihl, Mr. Over, Mr. Piper, and Mr. Myers**
- 14.f. South Central Trust - Mr. Deihl**
- 14.g. Capital Area Intermediate Unit - Mr. Swanson**
- 14.h. Tax Collection Committee - Mr. Swanson**
- 14.i. Future Board Agenda Items**
- 14.j. Superintendent's Report**

### **15. Meeting Closing**

- 15.a. Business from the Floor/Board Member Comment**
- 15.b. Comment Future Board Agenda Items**
- 15.c. Adjournment**

Meeting adjourned at \_\_\_\_\_ pm, **July 18, 2022**

Next scheduled meeting is **August 8, 2022**